



# 2017 Hopkinsville Electric Christmas Parade

## Theme: "Christmas on the Silver Screen"

**Saturday, December 9, 2017; 5:15 pm**



### UNIT RULES, POLICIES AND PROCEDURES

1. **ALL UNITS MUST CHECK IN BETWEEN 3:00 PM – 4:30 PM AT RUFF PARK (LOOK FOR SIGN READING "PARADE CHECK-IN") AND PICK-UP YOUR NUMBER. YOU MUST BE IN YOUR ASSIGNED NUMBERED POSITION, READY TO GO BY 4:30 PM. NO UNIT WILL BE ALLOWED ON GLASS AVENUE AFTER 4:00 PM.**
2. **Theme: "Christmas on the Silver Screen" (NO one dressed as Santa or Mrs. Claus will be allowed in the parade).**
3. **FEE (non-refundable): \$20 per unit and a new unwrapped toy (due with entry form).**
4. **We suggest a minimum of 40% of each unit be covered with electric lights. We suggest at least 2" apart. All units must be decorated in a Christmas like manner. When using the word Christmas it must be spelled out, not (X-mas). We encourage ALL units be decorated. Vehicles use parking lights only.**
5. **Walking entries may perform forward motion drills, dancing, etc. on the parade route as long as they continue to move forward down the street in a timely manner. Any group performing must perform as parade moves and play only Christmas music, no other music allowed. If you play music with profanity, you will be removed from the parade. Please move steadily, with no gaps. **Do not stop and perform.****
6. **Car/motorcycle/truck clubs, etc. with more than 6 vehicles in their group will proceed in two by two rows throughout the parade. DO NOT "rev" your motors.**
7. **No vehicle will be allowed on Glass Avenue unless that vehicle is in the parade. Only the number of units submitted on your entry form will be allowed in line-up. NO LATE ADDITIONS!**
8. **NEW -- We request that all emergency vehicles not sound sirens once you have passed 1<sup>st</sup> street by the Post Office.**
9. **All float riders, walkers & participants will only be allowed to enter Glass Avenue on foot. Parents, drivers, etc. will not be allowed to drive participants to their position. Glass Avenue will be closed to the public except for parade vehicles at 3:00 pm. Please make prior arrangements.**
10. **All vehicles participating in the parade must abide by all traffic laws. No zig zag, speeding, gunning engines, bucking vehicles and no wheelie bars. Fire extinguishers rated 2A-10BC are required on all vehicles. Four wheelers cannot do wheelies on city streets before, during or following the parade. Law officers will enforce.**
11. **All riders, walkers and participants may not jump on and off units or motorized vehicles once the parade has started. Riders will not be allowed to leave their unit once the unit is in motion. We strongly recommend all walkers carry a flashlight.**
12. **When participants throw candy, these items should be thrown by persons walking at a safe distance and to the ground away from parade vehicle. Do not throw candy in front of or near moving vehicles.**
13. **All horses in the parade must be equipped with a manure catcher for sanitary and disposal reasons.**
14. **All units should stay 20ft. behind the unit in front of them.**

**DEADLINE TO ENTER – NOVEMBER 22, 2017**



PAID \$ \_\_\_\_\_ . \_\_\_\_\_  
DATE \_\_\_\_\_

UNIT# \_\_\_\_\_  
(OFFICIAL USE ONLY)

# HOPKINSVILLE ELECTRIC CHRISTMAS PARADE UNIT ENTRY FORM

**UNIT DESCRIPTION:** (PLEASE CHECK ONE)

___ INDIVIDUAL	___ CLUB	___ BOY SCOUTS
___ BUSINESS	___ CHURCH	___ GIRL SCOUTS
___ CHEERLEADER	___ BROWNIES	___ OTHER _____ (PLEASE LIST)

**UNIT NAME/TITLE:** \_\_\_\_\_

**BRIEF INFORMATION ABOUT UNIT ENTERED:** (FOR NEWS MEDIA)

\_\_\_\_\_  
\_\_\_\_\_

**WILL YOU WALK OR RIDE?** \_\_\_\_\_ **#WALKERS** \_\_\_\_\_

**DESCRIBE VEHICLE, EXACT SIZE AND NUMBER** (EX. 2 PICK-UPS, 1 SEMI, 3 CARS)

\_\_\_\_\_

**WILL YOU BE PLAYING CHRISTMAS MUSIC?** \_\_\_\_\_

**LINE-UP REQUEST** \_\_\_\_\_

**CONTACT PERSON:** \_\_\_\_\_ **PHONE (C)** \_\_\_\_\_

**CONTACT EMAIL ADDRESS** \_\_\_\_\_

**CONTACT ADDRESS:** \_\_\_\_\_ **PHONE (W)** \_\_\_\_\_

### WAIVER AND RELEASE

In consideration of you accepting my or my groups entry, I hereby, for myself, my heirs, executors, and administrators, waiver and release any and all rights and claims for damages I or my group may have against the Division of Parks & Recreation, City and County and it's representatives, successors and assigns for any and all injuries suffered by myself or my group at any activity sponsored by the Division of Parks & Recreation including the Christmas Parade.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**\*\*\*\*FEE AND NEW UNWRAPPED TOY DUE WITH ENTRY FORM  
DEADLINE NOVEMBER 22, 2017**